



2020 WWW Catalog Participation Guidelines

Please use one form for each display or listing. Forms must be received by June 1, 2019.

Email inquiries to – beverly.hodgins@hotmail.com

Two ways to apply:

*Visit the WWW website at WomenWritingtheWest.org and click on Catalog. Fill out the form and submit. Online payment can be made using PayPal.

*Or, copy this form and fill out, printing clearly, and mail along with a check to:

Women Writing the West Catalog
Beverly J.L. Hodgins, Editor
1509 E. Cambridge Ln.
Spokane, WA 99203-3937

- Only Women Writing the West members are eligible to list their books or place displays.
- To join, visit our website: WomenWritingtheWest.org
- A member's publishing company may submit any book display by one or more of their authors.
- Displays may be submitted by mail or by email attachment. If sent by email, please submit a printed version to address above for comparison printing clarification.

AD ORDER INSTRUCTIONS & SPECIFICATIONS

The catalog is printed in full color! The final size of the catalog is 8.5 x 11 and is generally around 20 to 24 pages.

- **pdf, tif or jpg files are preferred, however, make sure the ad is high resolution (300 dpi). Website jpg files are 72 dpi and are not suitable for print.**
- **Please see next page for ad sizes for the 2020 catalog.**
- **Please send a hard copy proof via snail mail in addition to sending an electronic file. If your electronic file does not print properly, we cannot be held responsible without something to which to compare.**
- Ad order may be emailed as long as the file is under 10 MB. Send to beverly.hodgins@hotmail.com
- On CD - Color or greyscale, 300 dpi. All fonts must be embedded. pdf or jpg files. Plus one hard copy.
- No magazine or newspaper clips. Clippings will not be accepted for printed ad submittal.
- Submit advertising copy as an electronic file in color (CMYK, please) or greyscale! If ad is submitted as an RGB file, color changes may occur upon conversion.
- Advertisements may be sent by regular mail. Use a CD only. (CD-R/CD-RW.) If you wish your CD to be returned, please include a self-addressed, stamped CD mailer.
- Embed ALL fonts. (converted to paths, etc) If not, then default substitution may occur. No faux bold or italic fonts.
- No crop marks, please. If you would like a border around the outside of your ad, please include that.
- It is the sole responsibility of the sender to check ad copy for correct information.
- If an ad needs to be built, design services will be billed at \$60/hr. Please inquire to Jenny Hancey at 303-816-0396 or Jenny@HanceyDesign.com for a quote on ad design services.
- The words "ad," "ads," and "advertisement" in the catalog participation guidelines should be interpreted as placement of participation information by WWW members and should not be construed to imply WWW is soliciting sales or endorsing any individual member.



2020 WWW Catalog Advertisement Form

DEADLINE June 1, 2019

- Displays must be in good taste and in keeping with the mission of the organization, which is to promote the writing of the Women's West.
- WWW reserves the right to refuse any ad.
- Displays will be placed in the Catalog as space allows. We will try to place displays in the requested category section in the Catalog; however, this is dependent upon the number received and layout requirements.

ADVERTISING RATES

FULL PAGE	7.75"w x 10.25"h	\$400.00.....	<input type="checkbox"/> B/W	<input type="checkbox"/> Color
HALF PAGE.....	7.75"w x 5"h	\$275.00.....	<input type="checkbox"/> B/W	<input type="checkbox"/> Color
QUARTER PAGE.....	3.625"w x 4.75"h	\$175.00.....	<input type="checkbox"/> B/W	<input type="checkbox"/> Color
SMALL AD	3.625"w x 2"h	\$75.00.....	<input type="checkbox"/> B/W	<input type="checkbox"/> Color

Note: Different forms and fees are required for Book Listings and for Member Focus Listings

Author is a current WWW member Publisher is a current member

CATEGORY (Check One)	Children: ____	Young Adult ____	Nonfiction: ____	Fiction: ____	Anthology ____	Poetry: ____
	__ Nonfiction __ Fiction	__ Nonfiction __ Fiction				
Author's Name						
Submitted By						
Contact Info						
Contact Name:						
Address:						
Phone:						
E-mail:						
Website:						

Check payment method:

PayPal Check (payable to Women Writing the West)

Enclosed is my check # _____ which totals \$ _____.

Total number of listings and/or ads paid with this check: _____.

Remember!

- Please use one form for each display you want listed.
- Keep copies for your records.

Women Writing the West Catalog
 Beverly J.L. Hodgins, Editor
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DESIGN SERVICES: Jenny Hancey at (303) 816-0396 or Jenny@HanceyDesign.com for a quote on ad design services.



2020 WWW Catalog Member Focus Listing Form

Member Focus provides a space for Women Writing the West members to list talents and skills related to writing such as Editing Services, Speaking, Classes, Workshops, or Writing Retreats.

Please use one form for each listing. Forms must be received by June 1, 2019.

Email inquiries to – beverly.hodgins@hotmail.com

Two ways to apply:

- Visit the WWW website at WomenWritingtheWest.org and click on Catalog. Fill out the form and submit. Online payment can be made using PayPal.
- Or, copy this form and fill out, printing clearly, and mail along with a check to:
Women Writing the West Catalog
Beverly J.L. Hodgins, Editor
1509 E. Cambridge Ln.
Spokane, WA 99203-3937
- Only Women Writing the West members are eligible to list their books or place displays
- To join visit our website: WomenWritingtheWest.org
- The fee for each Member Focus Listing is \$30

Note: Different forms and fees are required for Book Listings and for Displays

The Member Focus Listing is featured on a special page. Maximum character count for the Member Focus Listing is **140 characters, including spaces**. The text should include name, specialty & contact information.

I am currently a WWW member

LISTING TEXT

MAXIMUM 140 CHARACTERS including spaces. Please print clearly.

Member Name:

E-mail:

Website:

Mailing Address :

Home State (if different than mailing address – used for index)

Check payment method:

PayPal

Check (payable to Women Writing the West)

Enclosed is my check # _____ which totals \$ _____.

Total number of listings and/or ads paid with this check: _____.

Remember! Please use one form for each listing. Keep copies for your records.



2020 WWW Catalog Book Listing Form

Please use one form for each listing. Forms must be received by June 1, 2019.

Email inquiries to – beverly.hodgins@hotmail.com

Two ways to apply:

- Visit the WWW website at WomenWritingtheWest.org and click on Catalog. Fill out the form and submit. Online payment can be made using PayPal.
- Or, copy this form and fill out, printing clearly, and mail along with a check to:
 Women Writing the West Catalog
 Beverly J.L. Hodgins, Editor
 1509 E. Cambridge Ln.
 Spokane, WA 99203-3937
- Only Women Writing the West members are eligible to list their books or place displays
- To join visit our website: WomenWritingtheWest.org
- The fee for each Book Listing is \$50

Note: Different forms and fees are required for Advertising and for Member Focus Listings

I am currently a WWW member

CATEGORY (Check One)	Children: ____	Young Adult: ____	Nonfiction: ____	Fiction: ____	Anthology: ____	Poetry: ____
	__ Nonfiction __ Fiction	__ Nonfiction __ Fiction				
Author's Name: (last, first as it will appear in catalog)						
Book Title:						
ISBN#: (include dashes)						
Book Publisher: (imprint/publisher if applicable)						
1st Copyright Year:						
Description: (<u>maximum</u> 30 words)						
Mailing Address:						
E-mail Address:						
Website:						
Home State: (if different than mailing address – used for index)						

Check payment method:

PayPal Check (payable to Women Writing the West)

Enclosed is my check # _____ which totals \$ _____.

Total number of listings and/or ads paid with this check: _____.

Remember!

- Please use one form for each ad you want listed.
- Keep copies for your records.